

Insperity Ultimate Employer

Everything you need to manage your workforce

Insperity® Ultimate Employer® desktop software streamlines HR-related tasks and responsibilities, giving you the solid advice you need to be knowledgeable and confident when dealing with employment laws and employee-related situations.

Ultimate Employer is a suite of Insperity's best-selling small business software, providing a great value for your essential HR-related functions. This suite includes:

Descriptions Now

Insperity® Descriptions Now® is the fastest and easiest way to define jobs and hire more effectively.

- Access 3,700+ titles and essential duties in our job library
- Add your choice of 45 performance competencies
- Reduce employment-related risks with clearly stated expectations
- Create job ads for newspapers and websites
- Generate interview questions and candidate rating forms

Policies Now

Insperity® Policies Now® helps create effective employment policies, procedures and handbooks.

- Q&A wizard customizes policies as you go
- Automatic text generator creates standardized text
- Choose from eight design styles or create your own
- Publish policies online or in print
- Get built-in HR advice and information
- Record and track policy revisions

People Manager

Insperity® People Manager® helps you organize and manage all your crucial personnel tasks.

- View daily lists of employee-related assignments
- Centralize employee personnel data
- Prepare information for government agencies
- Schedule reminders
- Access HR advice and information



Performance Now

Insperity® Performance Now® helps you track and measure employee performance throughout any review cycle.

- Conduct meaningful reviews with HR-friendly feedback
- Customize the appraisal experience to fit your company's needs
- Log events and attach documents to support performance ratings
- Print blank forms for employee self-reviews
- Use appraisals to create employee development plans
- Built-in advice provides insight and helpful tips

Get started today

To learn more about Insperty Ultimate Employer, call us toll-free at **877-222-0499** or email performsmartinfo@insperity.com.

System requirements:

- Windows 7 (SP1 32-bit or 64-bit), Windows Vista (SP2 32-bit or 64-bit)
- Minimum 2GB RAM, 4GB recommended
- Minimum 600 MB available disk space, 1 GB recommended
- 2GB for Microsoft .NET Framework 4 (if not already installed)
- Minimum 1024x768 screen resolution 16-bit or higher color, 1280x1024 recommended
- All online features/services require Internet access
- Product registration is required

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HR and Business Performance Solutions from Insperty: Workforce Optimization | Human Capital Management
Payroll Services | Time and Attendance | Performance Management | Organizational Planning | Recruiting Services
Employment Screening | Financial Services | Expense Management | Retirement Services | Insurance Services

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